BRILLIANT PUBLIC SCHOOL , SITAMARHI

Minutes of Meeting

Dated 31.01.2011

Session : 2010-11

Office: Rajopatti, Dumra Road, Sitamarhi (Bihar), Pin-843301
Ph.06226-252314 , Mobile:9431636758

School Managing Committee Meeting on 31/01/2011

On 31/01/2011, Brilliant Public School S.M.C. meeting was convened in the conference hall at 10.00 A.M. Earlier all concerned have been informed on Telephone/Mobile with the agenda in brief.

Main Agenda

1. Appraisal and review of progress in regards to class activities e.g. students attendance, punctuality of students and teachers as well as discipline in and around class.
2. Payment and welfare to teachers and other staffs.
3. Financial budget vis-a-vis different development works e.g. Science lab, Computer Lab, E-learning, Library, furniture & fixtures, Educational Toys, Graphs, and Charts etc.
4. Schedule of syllabus and examinations.
5. Parents complaints and their redressal.
6. Sports & Games, co-curricular activities, group discussion class wise and literary debates house wise.
7. School Development in terms of Quality Education, Teaching methodology, Teachers Lessons plans, General Discipline.
8. Financial stability in view of proposed budget.
9. Fee structures for the session 2011-12 and issue of school prospectus.
10. School Calendar, School Magazine, Internet and website of school.
11. Preparation of application for Provisional Affiliation up to Secondary Level.
12. Additional class rooms, furniture & fittings.
13. Diesel-Generator sets to meet electric power requirement.
14. Deep bore hole along with submersible pump for drinking water supply.
15. Implementation of School Dress regulation and code of conduct and co-operation from parents in this regard.
16. Introduction of National & International Olympiad in Science, Maths and English.
17. Identification of weak students and gifted student. Special coaching to them in school after and before class hours.
18. Celebration of special days e.g. Independence Day, Republic Day, Teacher's Day, Environment Day, Literacy Week, World Health Day etc.
19. Implementation of Right to Education Act 2009, free ship to students.
20. Status of Health and wellness, Students Medical checkup, Eco. Club, Science Clubs, Religio-cultural Integrity Club.
21. Implementation status of Joy of Giving Week, Sanitation & Cleanliness week.

22. Teacher's Training in light of C.B.S.E. provisions.
23. Requirement of Additional Teachers for new session in view of likely Affiliation upto Secondary Level.
24. Quiz Contest house wise and Painting Competition class wise.
25. Physical Training (PT), Scouts & Guides, Marching Band, Yoga & Life Skills and Morale Science classes.
26. Any other points with the permission of Chairman.

Deliberation was made point wise and conclusion by, majority is as follows:

1. Students attendance is regular. Punctuality in students and teachers needs improvement. Discipline by and large is alright.
2. Payment to teachers & staffs is quite regular.
3. Existing infrastructure is adequate at the moment but keeping in view future requirement, the budget is approved as below :

Library	- Rs. 50,000/-
Composite Science Lab	- Rs. 50,000/-
Computer Lab	- Rs. One Lakh
Furniture & fitting	- Rs. 60,000/-
D.G. Set with submersible pump	- Rs. 1.5 Lakhs

4. Syllabus Class wise and subject wise is complete. Revision of syllabus for Term II is planned from February 11 before Final exam. (Term II)
5. About an hour everyday between 10.30am to 11.30am, parents meet the Principal for review of progress in their wards. Parents seem to be satisfied.
6. Sports and games are regular activities. However competition Age wise & house wise is annual in February every year. Play room for pre-primary students indoor & outdoor is a daily event.
   Group Discussion class wise and literary debates house wise are weekly events on every working Saturday after weekly test.
7. Quality Education with Techno-Aid, E-learning charts & graphs has been found satisfactory.
   Teacher's Lesson Plans have not been implemented so far which will be prime stress point in session 2011-12
8. Financial health needs to be improved by enhancement in Fee structure and motivation for admission of more number of students in new session.

9. After detailed deliberation, the following fee structure was approved:

Tuition Fee/Month	Class I	- Rs. 400/-
	II	- Rs. 450/-
	III & IV	- Rs. 500/-
	V to VII	- Rs. 600/-
	VIII	- Rs. 700/-
Admission Fee (One Time)		- Rs. 1600/-
Caution Money (Refundable)		- Rs. 1100/-
Registration (One Time)		- Rs. 350/-
Development (Annual in April)		- Rs. 400/-
Term Fee - June & Feb (Rs. 250 each)		- Rs. 500/-
Spl. Celebration (Annual)		- Rs 300/-
Extra-Curricular Activities		- Rs. 600/-
(April & Dec. -- Rs. 300 each)		

10. School Calendar, School Magazine 'Smile' are already in print. Two number of internet 06226/252314, 06226/253314 are functioning. School website 'www.brilliantpublicschool.com' is in existence and functioning.
11. Application for provisional Affiliation upto Secondary Level is under process and will be submitted online by 30th June 2011.
12. Spare class rooms with furniture & fitting are available.
13. D.G. Set (Kirloskar Bliss) 20K.W. has been installed in addition to 10KW diesel set already installed.
14. One deep bore holes (250 ft.) with submersible pump set is already functioning.
15. Dress regulation & code of conduct are implemented.
16. International Olympiad for Science, Maths & English will be introduced for 2011-12 in August 2011.
17. Based on Term I results weak and gifted students are coached after class hours in the school campus. Gifted students of class VIII likely to clear N.T.S.E. and VI students are likely to be selected for Simultula, Jamui (Govt. of Bihar).
18. Special celebrations on special days as per already fixed programme are done without fail.
19. Right to Education Act 2009 is implemented, children falling in the category for free education and other poor and meritorious students are also getting education without paying school fee.
20. Student's health checkup has been done by Dr. Rajesh Kumar, Dr. Ajay Kumar, Dental Surgeon, Dr. Ashutosh , M.B.B.S. free of cost.

21. Visit of old Age Home, Hospital wards, Rly Waiting Rooms, Orphan House, Church, etc. by students along with teachers of our school and giving some presentation has been a customary in this school which will be followed every year in 1st week of October.
22. Teachers are sent for training in Brilliant Public School itself in training programme or in nearby Schools also.
23. Requirement of teachers has been assessed and post advertised in Times of India, newspaper. Shortlisting is being done for selection procedures.
24. Quiz contest house wise and Painting competition class wise are regular phenomena and strictly adhered to.
25. Though P.T. is done regularly, yoga or scout & guide etc. are not started yet and will be taken up in new session procurement of band drum etc. has been done.

None other points were raised.

The committee members expressed overall satisfaction on the performance of school in respect of quality education, infrastructure, implementation of provisions of C.B.S.E. and overall performance of extra-curricular activities, including arts & crafts, painting etc.

The committee members unanimously authorized Chairman to take any urgent decisions in the overall interest of school subject to ratification of the decision in the next S.M.C. meeting.

Meeting ended with thanks from the Chairman.

Next meeting date was fixed on 04/09/2011, Sunday unless informed otherwise.