

# **BRILLIANT PUBLIC SCHOOL , SITAMARHI**



## **Minutes of Meeting**

**Dated 04.09.2011**

**Session : 2011-12**

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# School Managing Committee Meeting on 04/09/2011 (Sunday)

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School Managing Committee meeting was convened on 04/09/2011. Although members had been informed on 31/01/2011 itself but they were reminded on Telephone/Mobile also for the review meeting of last meeting agenda in the school conference hall at 10.00 A.M. along with new agenda.

## **Agenda of Previous S.M.C. Meeting on 31/01/2011**

1. Appraisal and review of progress in regards to class activities e.g. students attendance, punctuality of students and teachers as well as discipline in and around class.
2. Payment and welfare to teachers and other staffs.
3. Financial budget vis-a-vis different development works e.g. Science lab, Computer Lab, E-learning, Library, Furniture & fixtures, Educational Toys, Graphs, and Charts etc.
4. Schedule of syllabus and examinations.
5. Parents complaints and their redressal.
6. Sports & Games, co-curricular activities, group discussion class wise and literary debates house wise.
7. School Development in terms of Quality Education, Teaching methodology, Teachers Lessons plans, General Discipline.
8. Financial stability in view of proposed budget.
9. Fee structures for the session 2011-12 and issue of school prospectus.
10. School Calendar, School Magazine, Internet and website of school.
11. Preparation of application for Provisional Affiliation up to Secondary Level.
12. Additional class rooms, furniture & fittings.
13. Diesel-Generator sets to meet electric power requirement.
14. Deep bore hole along with submersible pump for drinking water supply.
15. Implementation of School Dress regulation and code of conduct and co-operation from parents in this regard.
16. Introduction of National & International Olympiad in Science, Maths and English.
17. Identification of weak students and gifted student. Special coaching to them in school after and before class hours.
18. Celebration of special days e.g. Independence Day, Republic Day, Teacher's Day, Environment Day, Literacy Week, World Health Day etc.
19. Implementation of Right to Education Act 2009, free ship to students.
20. Status of Health and wellness, Students Medical checkup, Eco. Club, Science Clubs, Religio-cultural Integrity Club.

21. Implementation status of Joy of Giving Week, Sanitation & Cleanliness week.
22. Teacher's Training in light of C.B.S.E. provisions.
23. Requirement of Additional Teachers for new session in view of likely Affiliation up to Secondary Level.
24. Quiz Contest house wise and Painting Competition class wise.
25. Physical Training (PT), Scouts & Guides, Marching Band, Yoga & Life Skills and Morale Science classes.

### **New Agenda**

1. New Admission, Withdrawal
2. Collection of School Fee due from left out students.
3. Progress of Affiliation to C.B.S.E.
4. Response of students and parents towards International Olympiad for Maths, Science & English.

### **Review**

1. Special emphasis on punctuality of students and teachers is still in action.
2. Implemented
3. Implemented
4. Due for implementation
5. Implemented
6. Implemented
7. Implemented
8. Defaulters in payment of fee from parents have increased which is a matter of concern. Special drive will be done before Term II examination.
9. Implemented
10. Implemented
11. Implemented
12. Implemented
13. Implemented
14. Implemented
15. Implemented
16. Implemented, Examination will be held in Nov. 11, Dec. 11 and January 12.
17. Implemented. Three students of class VIII have cleared NTSC for State Level competition. One student has cleared Simultala Exam. and has secured position in 1st Ten in State Level.
18. Implementation is going on day wise.
19. Implemented

20. Implemented
21. Due for implementation in October.
22. Action under progress.
23. Implemented
24. Implemented
25. Full implementation is expected in coming session 2012-13.

### **New Agenda**

1. New Admission is 206, while withdrawal is 32.
2. Response from guardian who has stopped their wards without paying balance due is unpraiseworthy. However, persuasion is going on.
3. Some queries have been asked from C.B.S.E.. The reply has been sent. Formation of Inspection Committee is likely soon.
4. Quite large number of students about 200 have applied for the International Olympiad. This is good response keeping in view of ignorance of parents due to 1st time in district. This will increase substantially in next year.

Some members pointed out that parents have not been apprised properly otherwise response would have been quite appreciable.

Some members were of the view that proper publicity of the school is not done resulting into poor rating of this school as compared to other schools which are having good name in spite of inferior teaching faculty.

It was unanimously decided to publicize the good aspects of the school.

The meeting ended with vote of thanks from the Chairman.

The next meeting was fixed on 04/01/2012 (Wednesday) in conference hall of the school at 10am unless informed otherwise.

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