

BRILLIANT PUBLIC SCHOOL, SITAMARHI



Minutes of Meeting

Dated 04.01.2012

Session: 2011-12

**Office: Rajopatti, Dumra Road, Sitamarhi (Bihar), Pin-843301
Ph.06226-252314 , Mobile:9431636758**

School Managing Committee Meeting on 04/01/2012.

Members were reminded for the meeting on their telephone/mobile with main agenda as below:

The Main Agenda

1. Students and teachers punctuality.
2. Discipline in and around class.
3. Status of completion of syllabus for the current year and plan for session 2012-13.
4. Quality Education.
5. C.C.E. Implementation.
6. Adequacy of teachers.
7. Financial Health of School.
8. Future development and budget plans for session 2012-13.
9. Proposed school fee structure for 2012-13.
10. Status of Affiliation to C.B.S.E.
11. Teachers Training programme.
12. Environmental care and consideration e.g. use of waste basket, gardening in school campus, Plastic free school campus, 'Best out of waste', competition class wise.
13. Any other agenda from members with the permission of Chairman.

The deliberation was made on all agenda and resolved as follows :

1. Punctuality needs improvement.
2. Discipline control by concerned teachers was stressed upon to guard against deterioration.
3. Syllabus of the current year nears completion. Revision will start in Feb. 12. Syllabus for session 2012-13 is under preparation and will be issued class wise and student wise in April 2012.
4. Quality of Education has improved considerably but some students (about 20-30%) class wise have deteriorated. The study of these students cases, give an idea that such students resort to private home tuition and they don't concentrate in class and absent from class quite often.

The matter has been discussed with concerned parents by Principal, Director/Chairman to restrain from tuition so that the students are regular & concentrate in classes, and they get away with ideas that what they don't understand in classes they would ask from the private tutor which unfortunately does not happen.

The members opined that separate classes/section should be started for such students in small batches.

5. C.C.E. implementation with grading system for different student's class wise was shown to members and they were satisfied.
6. Baring one or two subjects, like Sanskrit & Urdu, teachers are adequate Sanskrit & Urdu teachers will be appointed soon.
7. Development plans & their budget for session 2012-13 are:
 - (a) Separate Science Laboratory for Physics, Chemistry, Biology, Maths - Budget Two Lakh rupees
 - (b) Addition of E-learning/Smart classes at least 3 Nos. - Rs. 1.3 lakhs
 - (c) Renovation & enlargement of Library size & books. - Rs. 2.0 lakhs.
 - (d) Addition of sports Kits & accessories for more number of sports & Games - Rs. 1.5 Lakhs
 - (e) Gardening & beautification of School campus. - Rs. 2.0 Lakhs
 - (f) Computer Lab - Rs. 1.5 Lakhs
 - (g) Music/Scouts etc. - Rs. 1.0 Lakh
8. Financial health of the school - Surplus fund expected at year end but additional funds will be required to meet the ensuring plans & programs in new session 2012-13.
9. Proposed Fee structure for 2012-13:

Tuition Fee/Month	
Class I	- Rs. 500/-
II	- Rs. 550/-
III & IV	- Rs. 600/-
V to VII	- Rs. 700/-
VIII	- Rs. 800/-
Admission Fee (One Time)	- Rs. 1600/-
Caution Money (Refundable) (One Time)	- Rs. 1100/-
Registration Fee (One Time)	- Rs. 350/-
Development Annual	- Rs. 500/-
Exam Fee Twice (June & Feb.) (Each Rs. 250)	- Rs. 500/-
Special Celebration/Misc. Annual	- Rs. 300/-
Smart Learning/D.G. Set/Library etc. Annual	- Rs. 300/-
Cost of Prospectus	- Rs. 300/-
Transfer Certificate	- Rs. 500/-
10. Affiliation to C.B.S.E. is under process. Inspection Team has been formed by C.B.S.E. which is likely to inspect the school shortly. We hope to get a provisional composite affiliation up to secondary level from session 2012-13.

11. Teacher's Training programme is under progress, we are in search of any such programme in the vicinity or by intimation from C.B.S.E.
12. Students are impressed upon the environmental friendly activities like gardening in campus, use of waste basket and also competition of 'Best out of Waste' amongst all students' class wise.
13. Some members asked the committee to go through the audit of the school for last three years. The Chairman put before the committee the audit report of previous three years.
The members were satisfied with the audit report.
14. None other points were raised. The members expressed satisfaction over school development, performance, quality of education and students performance in examination.

The committee authorized the Chairman to take urgent decisions as and when required in the interest of Brilliant Public School, Sitamarhi, subject to ratification in the next SMC meeting.

The meeting ended with vote of thanks from the Chairman.

The next meeting was fixed on 01/07/2012 in school conference room at 10A.M. unless informed otherwise.
