

**BRILLIANT PUBLIC SCHOOL ,
SITAMARHI
(Affiliated to C.B.S.E., New Delhi)**



Minutes of Meeting

Dated 01.07.2012

Session: 2012-13

**Office: Rajopatti, Dumra Road, Sitamarhi (Bihar), Pin-843301
Ph.06226-252314 , Mobile:9431636758**

The School Managing Committee meeting on 01/07/2012

The members were reminded on their telephone/mobile for the review meeting on 01/07/2012 in the Conference Hall of school at 10.00 A.M. for the review of previous meetings agenda as well as a few new agenda.

Agenda of Previous S.M.C. Meeting on 04/01/2011

1. Students and teachers punctuality.
2. Discipline in and around class.
3. Status of completion of syllabus for the current year and plan for session 2012-13.
4. Quality Education.
5. CCE Implementation.
6. Adequacy of teachers.
7. Financial Health of School.
8. Future development and budget plans for session 2012-13.
9. Proposed school fee structure for 2012-13.
10. Status of Affiliation to C.B.S.E.
11. Teachers Training programme.
12. Environmental care and consideration e.g. use of waste basket, Gardening in school campus, Plastic free school campus, 'Best out of waste', competition classwise.
13. Any other agenda from members with the permission of Chairman.

New Agenda for this Meeting

1. Deteriorating strength of good teachers and action to fulfill the vacancy by more learned & experienced teachers.
2. Proper functioning of Smart (E-learning) Class.
3. Participation of students in National level programme for Drawing & Painting, Science Exhibition, and National Talent Search Exam.
4. Students involvement in cleanliness drive in & around class room.
5. Any other point with the permission of Chairman.

The points/agenda were deliberated in details and resolved as follows:

1. Students & teachers punctuality is improving.
2. Discipline in class needs more improvement.

3. Current Syllabus is almost complete up to term I and syllabus for term II will be completed before 15th Feb. 13, so that revision of syllabus of Term II is done before Term II exam in March 12. The syllabus for the new session 2013-14 will be decided based on new books (N.C.E.R.T. plus a few Olympiad books) and will be circulated in April 13.
4. Quality Education which was lagging in the beginning of the session due to vacancy of teachers in Pre-primary section has been made up after joining of some outside teachers.
5. CCE implementation is done religiously.
6. Adequacy of teachers - shortage due to vacancy of teachers in Pre-primary section has been made up.
7. Construction of separate Lab for Physics, Chemistry, Biology, Maths nears completion. Renovation of Library, addition of smart classes and addition of Play room for kids are almost complete.
- 8.&9. Fee structure implemented and financial condition has improved to some extent.
10. Status of Affiliation to C.B.S.E.
All the queries have been completed with and approval is likely very soon.
11. Teacher's training has been imparted by external faculty at the Brilliant Public School campus along with other teachers of other C.B.S.E. schools.
12. Competition, considering Environmental care e.g. 'Best of out of waste', 'Plastic Free School Campus', have been done.
13. Non other points were placed by any member before the committee.

Deliberation of New Agenda

1. Vacant posts have been advertised and competent teachers have been appointed and are teaching effectively.
2. More number of E-learning classes is proposed in new session 2013-14.
3. Though painting competition is done regularly. We could not send participants for state level and National level. We could send participants for state level and National level Science exhibition. Fortunately Adnan Khurram Class VIII of our school could bag medals & cash prize in the form of cheque etc.
4. As a cleanliness drive, students have been motivated not to bring paper packed food stuff in their tiffin. All the paper packing etc. should be put in the dust bin/waste basket. This needs to be strictly enforced by concerned teachers.
5. Some SMC members wished to know whether school is filing income tax returns in time or not. Returns filed were placed before committee. Advance tax to the tune of one lac forty thousand to one lakh ninety thousand have been deposited and final returns submitted in different assessment years.

The members were satisfied. None other points were raised before the committee.

S.M. Committee meeting ended with the vote of thanks from the Chairman.

The next SMC meeting was fixed on 20/01/13 in the school conference room at 10.00 A.M. unless intimated otherwise.
